

CHAPTER 8

ORGANIZATIONAL CLOTHING

8000 SPECIAL/ORGANIZATIONAL CLOTHING

Special clothing is cold weather, utility, and wet weather clothing. Special clothing issues to an individual are on a loan basis and remain the property of the U.S. Navy. All issues must be documented on a custody card, Figure 8-1.

8001 ORGANIZATIONAL CLOTHING MANAGEMENT

Close control and inventory management of organizational clothing is required to minimize losses and replacement costs for reasons other than normal wear and tear. When issuing such clothing, custody signature is required following a statement accepting responsibility for loss. Use Figure 8-1. Individual items such as foul weather jackets require individual custody signature. Items used by several personnel, such as rain gear, require custody signature by the cognizant custodian.

8100 MARKING OF CLOTHING

All special/organizational clothing must be permanently stenciled with the unit/detachment number and serialized.

8102 INVENTORY OF CLOTHING

All special/organizational clothing must be inventoried at a minimum semi-annually; relief of the organizational clothing custodian; relief of the Supply Department Head; and relief of the Commanding Officer/Officer-in-Charge.

8200 BALL CAPS

Command ball caps are not a valid OPTAR expenditure. The annual clothing allowance was adjusted to include a ball cap replacement allowance in view of the ball cap becoming a mandatory uniform item. Commands desiring to issue a command ball cap may do so by purchasing them with MWR funds.

8300 SAFETY SHOES

Per reference (a), naval officers will be provided standard Navy stock safety shoes when safety shoes are required. Enlisted personnel are issued safety shoes at boot camp and receive an annual clothing allowance that includes provisions for purchasing replacement safety shoes. However, enlisted personnel working in areas such as flight decks, construction, and where accelerated deterioration (not normal

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daily wear and tear) of safety shoes occurs should be provided standard stock replacement shoes. Replacement of safety shoes will be on a pair-for-pair turn-in basis with turn-in shoes being destroyed.

8301 STOLEN/LOST SAFETY SHOES

Replacement of stolen or lost safety shoes shall be the responsibility of the member.

ORGANIZATIONAL ISSUE MATERIAL CUSTODY CARD

Name: _____ Rate: _____ SSN: _____

ITEM	SIZE	DATE OUT	CUSTODY SIGNATURE	DATE IN	CUSTODIAN SIGNATURE

I acknowledge receipt of the articles listed above. I hold myself accountable to the U.S. Government for these articles until they are properly returned.

Signature: _____ Witnessed: _____
(Member) (Designated Custodian)

Command check-out: All organizational issue material has been properly returned.

Custodian Signature/Date: _____

Figure 8-1. Organizational Issue Material Custody Card